

**Minutes  
Board Meeting  
NYOS School Board**

Date:	7/9/20	
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THIS MEETING WAS CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR THE COVID-19 DISASTER.

**1. Roll Call; Establishment of a Quorum; Call to Order**

Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:00 PM.

Name	Office	Present	Absent	Arrived Late	Departed Early
<b>Board Members</b>					
Dr. David Molina	Community/Board Chair	X			
Vibha Monteiro	Community/Vice Chair	X		X	
Kari Honea	Elementary Parent/ Parliamentarian	X			
Matt Embry	Secondary Parent/Secretary	X			
Shawn Bliss	Secondary Teacher	X			
Donida Garcia	Elementary Teacher	X			
Jennifer Chidsey	Community	X			
Kim Cavett	Elementary Teacher	X			
George Gentile	Community	X			
Alyssa Moore	Community		X		
Mark Smith	Elementary Parent	X			
Elijah Churchill '22	Student	X			
Vacant	Secondary Teacher				

**Staff Members**

Kathleen Zimmermann	Executive Director	X			
Joey Thompson	Director of Operations	X			
Julie Atchley	Director of Academics	X			
Terry Berkenhoff	Elementary Principal	X			
Samantha Gladwell	Elementary Assistant Principal	X			
Hweilu Chen	Director of Finance	X			
Amy Elms	Community Outreach	X			
Will Jaramillo	Secondary Principal	X			
Megan Podd	Secondary Assistant Principal		X		
Jennifer Obenshain	HRS/Academic Support Coordinator		X		
Ashwini Patil	Assistant to the Executive Director	X			

**2. Other Business/Public Comment**

Item	Yea	Nay	Abstain	
Roll call; establishment of quorum; call to order.				<b>Time: 6:00 PM</b>

**2a. The Board discussed the agenda.**

No changes/Changes: 3a is stricken, 3f will address 3a.

Motion:	to accept the agenda as amended			
Vote Outcome:	Unanimous	9	0	0

Motion:	Kari Honea				
Second:	Kim Cavett				
<b>2b. Public Comment:</b>					
Cody Florindi, new recruiter addressed the board to introduce himself and express appreciation for the support he has received. John and Anita Box had a question about plastic shields attached to each desk for elementary student especially. No further public comments.					
<b>2c. Discuss and vote on minutes for the June 11, 2020 meeting</b>					
Motion:	to accept the minutes as presented				
Vote Outcome:	Unanimous	9	0	0	
Motion:	Matt Embry				
Second:	Donida Garcia				
<b>2d. Discuss and vote on minutes for the June 29, 2020 meeting</b>					
Motion:	to accept the minutes as amended				
Vote Outcome:	Unanimous	8	0	1	Gentile Absent 6/29
Motion:	Matt Embry				
Second:	Jennifer Chidsey				
<b>3. New Business</b>					
<b>3a. Discuss and vote for resolution to adopt for remote asynchronous attendance model</b>					
Motion:	stricken				
Vote Outcome:					
Motion:					
Second:					
<b>3b. Discuss and vote on Open Government policy 500.060 - Addendum 1</b>					
Motion:	to accept Addendum 1 of Open Government Policy 500.060 as presented				
Vote Outcome:	Unanimous	10	0	0	
Motion:	Kari Honea				
Second:	Mark Smith				
<b>Joey Thompson presented, no changes to policy</b>					
<b>3c. Discuss and vote on new Health and Safety policy</b>					
Motion:	non-voting matter				
Vote Outcome:					
Motion:					
Second:					
<b>Joey Thompson presented, law firm advised that procedures match state and local protocols; will be incorporated into student and staff handbooks. No vote on this today, as it is being revised.</b>					
<b>3d. Discuss COVID-19 planning update for 2020-2021 school year</b>					
Motion:	non-voting matter				
Vote Outcome:					
Motion:					
Second:					

Kathleen Zimmermann provided an update on Covid-19; TEA released guidance on July 7, 2020. The administration has hosted staff meetings, surveys have gone to the community; remote instruction guidance. Email to community went out July 6, 2020 and the options and revised survey due to TEA guidance released July 7, 2020. Administration will provide more detailed information in the commitment letters set to go out 2 weeks prior to class start. NYOS is choosing the remote asynchronous model, which requires TEA plan approval, which will be covered with an emergency resolution. Planning for both remote and on campus instruction. Details are still being worked out, due to the TEA guidance released July 6, 2020. Vibha Monterio suggested a revision to the visitor policies in light of Covid-19. The administration is looking at how to answer community questions around Covid-19 issues.

**3e. Executive Director Update**

Kathleen Zimmermann provided an update on planning surrounding Covid-19 planning. The administration is communicating with staff, and other schools regarding planning. NYOS applied for and received a Paycheck Protection Program (PPP) loan, please direct any questions regarding this to Kathleen.

**3f. Discuss and vote on revised emergency resolution.**

Motion:	to accept the revised emergency resolution as presented				
Vote Outcome:	Unanimous	10	0	0	
Motion:	Vibha Monteiro				
Second:	Kim Cavett				

Kathleen Zimmermann presented the resolution drafted by NYOS attorney to address the rapidly evolving situation surrounding Covid-19 and the 20-21 school year. Kathleen pointed out the new statements in the emergency resolution that were suggested by the NYOS attorney due to frequent changes in guidance.

Executive Session				
No	Time:	Start:		End:

**4. Committee Reports**

**4a. Board Development:**

i. Open Meetings review: Presentation on Open Meeting and Quorums.


**4b. Executive Committee:**

i. Review Board Handbook	David indicated that board members should add comments within the next week because they will be printed and mailed to members the following week. Changes are identified on the last page.
ii. Discuss and vote on the Consent agenda ground rules:	David outlined how the consent agenda will work. The intent to free up board meeting time for discussion around items that are not routine in nature.
iii. Discuss electronic communication and storage.	David outlined how the board should utilize the provided NYOS email account. And the recommendation to copy ED and ED Admin on any emails if you utilize a personal email. Do not store electronic documents on personal drives. All board members should utilize the NYOS provided email and the NYOS server. Use of personal storage is subject to open records requests.

**4b, ii: Vote on consent agenda**

Motion:	to adopt the use of a consent agenda at regular school board meetings				
Vote Outcome:	Unanimous	10	0	0	
Motion:	Jennifer Chidsey				
Second:	Matt Embry				

<b>4c. Property Development:</b>					
Update:	Still working through getting the signature process, we do not have a firm ground breaking date. We are down to one signature from the trustee.				
Issues:	We have contingency plans in plan, should they be needed. Classroom sizes in the new buildings were determined prior to the pandemic, so changing them at this point would be both costly and would delay construction.				
<b>4d. Financial Oversight:</b>					
Enrolment:	1080 of 1084 seats filled				
Attendance:	Summer break				
Financial Position:	Cash position is stable, a new construction operating account was opened to handle construction costs.				
<b>5. Closing</b>					
<b>5a. Discussion of agenda items for the August 13, 2020 meeting</b>					
	Retention report				
	August policy cycle				
	Covid-19				
	CIP/DIP Status Update				
<b>5b. Adjournment</b>					
Motion:	to adjourn				
Vote Outcome:	Unanimous	10	0	0	
Motion:	Matt Embry				
Second:	Vibha Monteiro				
The meeting was adjourned at:		<b>7:21 PM</b>			
<b>Certification</b>					
These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on July 9, 2020.					

<b>Matt Embry:</b>	
<b>Secretary</b>	